

Faith in Action

Emmanuel Cottage, Rusper Road, Ifield, Crawley, West Sussex RH11 0LN
Telephone: 01293 526424 Fax: 01293 533022 Registered Charity No: 293961

GIFT AID DECLARATION

Details of donor

Title Forename(s) Surname

Address

.....

..... Post Code

Telephone:

I want the charity to treat

* the enclosed donation of £

* the donation(s) of £ which I made on

* all donations I make from the date of this declaration and until I notify you otherwise

* all donations I have made since and until I notify you otherwise

* all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations

* delete as appropriate

Signature Date

Please read explanatory notes overleaf

Notes

- 1 The minimum £250.00 limit for Gift Aid has been abolished. Provided you have paid at least the basic rate tax equal to the amount to be reclaimed, you can request any amount to be treated as a Gift Aid donation. Individual Gift Aid forms will no longer be necessary; they will be replaced by one simple, one-off Gift Aid Declaration, as overleaf.
- 2 There will be no new Deeds of Covenant. Those covenants currently in operation will be continued until they expire after four years. However, if your deed is now more than four years old, it will be expired and you will be asked to replace it with a new declaration.
- 3 If your declaration covers donations you may make in the future:
 - * please notify the charity if you change your name or address while the declaration is still in force.
 - * you can cancel the declaration at any time by notifying the charity - it will then not apply for donations you make on or after the date of cancellation or such later date as you specify.
- 4 You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).
- 5 Please would you ensure that it is the tax payer who signs this form. For example: If the husband pays tax, but the wife does not, then the husband should sign the form, not the wife.
- 6 If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 3).
- 7 If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
- 8 If you are unsure whether your donations qualify for Gift Aid tax relief, ask your local tax office for leaflet IR113 Gift Aid.
- 9 If you have already completed a Bankers Orders through which you give us a regular monthly donation, or plan to complete one in the future, then we will ask you to complete a separate form which will advise us of the designation of these regular gifts.
- 10 For all other gifts that you send us, we ask that you would clarify in an accompanying letter the designation of each gift; unless, of course, you are happy for us to choose its designation.
- 11 Unless you specify that you would like the tax that we receive from your gift to be used for a specific project, we will presume that you are happy for us to use it according to the greatest needs at the time.